

# BOARD OF GOVERNORS

## REGULAR MEETING AGENDA

MEETING      Monday, December 6 2021  
 TIME:         5:00 pm  
 LOCATION:   Paul 216, Lansdowne Campus  
 ONLINE       Teams

### BOARD MEMBERS

Monty Bryant, Chair  
 Bijan Ahmadi  
 Sherri Bell, President  
 Tanya Clarmont, Vice Chair  
 Joanne Cumberland  
 Amanda Garner  
 Puneet Kaur  
 Lindsay Kearns  
 Richard Margetts  
 Brenda McBain  
 Brent Palmer (on leave)  
 Ruth Mojeed Ramirez  
 Mike Stubbing  
 Al van Akker

### ADMINISTRATION

John Boraas, VP Education  
 Heather Cummings, VP Student Experience  
 Rodney Porter, Exec. Dir. Communications & Marketing  
 Barbara Severyn, Exec. Dir., Human Resources  
 Geoff Wilmshurst, VP Partnerships

GUEST: Richard Gale, Director, Camosun Innovates

REGRETS: Deborah Huelsch, VP Administration & CFO

EXECUTIVE ASSISTANT: Heather Martin

Camosun College campuses are located on the Traditional Territories of the Lekwungen and  
 We acknowledge their welcome and graciousness to the students who seek knowledge here.

	PAGE
I CALL TO ORDER	
II APPROVAL OF THE AGENDA	
III BOARD MEMBER REPORTS	
1. Chair's Report [5 min] (Monty Bryant)	no attachment
2. President's Report [5 min] (Sherri Bell)	no attachment
3. B O n t min                      notacenhment	

IV	BOARD COMMITTEE REPORTS		
1.	Executive Committee [5 min] (Monty Bryant)	no attachment	
i)	Program Cancellation: Live Event and Audial Technician- Internship [5min] (John Boraas) *	attachment	8
2.	Governance Policy Review Committee [5 min] (Monty Bryant)	attachment	12
i)	Terms of Reference		
V	APPROVAL OF THE MINUTES		
1.	Minutes of the November 8 2021 meeting [2 min] (Monty Bryant)	attachment	13
VI	NEW BUSINESS		
1.	Strategic Plan Goal Camosun Innovates [20 min] (Richard Gale)	no attachment	
2.	Strategic Plan Progress Report 2020-2021 [15min] (Sherri Bell)	enclosure	
VII	ADJOURNMENT		
* Requires a decision. See Page 3 for the proposed motion •.		attachment	3

BOARD OF GOVERNORS

MOTIONS

Monday, December 6, 2021

IV BOARD COMMITTEE REPORTS

1. Executive Committee

- i) Program Cancellation: Live Event and Audiovisual Technician Internship

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE CANCELLATION OF THE  
PROGRAM LIVE EVENT AND AUDIOVISUAL TECHNICIAN INTERNSHIP

2. Governance Policy Review Committee

- i) Terms of Reference

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE GOVERNANCE POLICY  
REVIEW COMMITTEE REVISED TERMS OF REFERENCE.





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ITEM

PRESENTER

celebrated with the House Post unveiling at the Centre for Trades Education Innovation and a commemorative plaque was unveiled at the Lansdowne campus. Enrolment is almost the same as 2019 and tuition is up 4%. International enrolment was down 18% last year and is down 12% this year. Many international students have deferred January 2022. The Foundation has raised 1.726 million dollars so far this year. Three motions were passed at the meeting. The Board has appointed KPMG to perform the audit of the College's financial statements commencing with the reporting year ending March 31, 2022, to March 31, 2026. The Board approved the submission of the College's five-year capital plan (2022-2027) to the Minister of Advanced Education and Skills Training. The Board also approved the Terms of Reference for the Adult Governance Policy review committee. Sherri Bell noted highlights of the Accountability Plan and Report that was submitted to the province. Sherri Bell welcomed Ruth to the Committee and the Board. She added that they had a special meeting of the Board that was a focus on Education this year it was on Connecting to Community. Jo the deans, faculty, and students shared 5 presentations on what we do as a college to connect to the

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ITEM

PRESENTER



BRIEFING NOTE  
Board of Governors

SUBMITTED BY: John Boraas, VP Education

DATE: December 6, 2021

TOPIC: Cancellation of the Live Event and Audio Visual Technician Internship Program



Education  
Approvals  
Office Use  
Only:

Notification Date:

not have the full range of equipment that would be deemed current in the industry. Student complaints were significant. Faculty and

INSTRUCTIONS –You do not need to include these instructions w/ your paper or electronic submission, they are for your information only

ELECTRONIC SIGNATURES (instructor9-0.07Br SCrri Srt St

Policy:	Not a policy, Ad Hoc
Approved By:	Board of Governors
Approval Date:	September 22, 2021
Amendment Date:	
Policy Holder:	President

## GOVERNANCE POLICY REVIEW COMMITTEE

TR 51(n) 7.5e3 (y) 020 (20)-4. (e2o)-4.it D-6-6e2oe2otP-6r-3.ov-6-6

**BOARD OF GOVERNORS**  
**REGULAR MEETING MINUTES**

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**BOARD MEMBERS**

Monty Bryant, Chair

Bijan Ahmadi

Sherri Bell, President

Tanya Clarmont, Vice Chair





VI NEW BUSINESS

1. ThoughtExchange Results & Finance Workshop

A ThoughtExchange survey with two questions: 'What the Board wants to achieve', and 'What the Board wants to learn', was held at the Board Orientation on September 9, 2021. Sherri Bell responded to the results below.

What the Board wants to achieve

New Strategic Plan

x







# Flas yar lasoen

thege celebrate its 5th  
anniversary. It's been  
the past 5 years that's  
never been so critical as we  
along with our partners  
to lead us through  
this time of uncertainty  
and in our daily lives.  
It's been a journey of  
growth and innovation;  
and in our daily lives  
we've seen the impact  
of our work on our  
community and the  
world.

Official Progress  
Report: Public  
changing education  
the college's  
strengths and  
opportunities  
the college's  
and its success  
in the industry.

Official Progress  
Report: Present, the  
future of our  
college and the  
community  
we've strengthened  
a new Strategic Plan.

CORNER  
POST

1

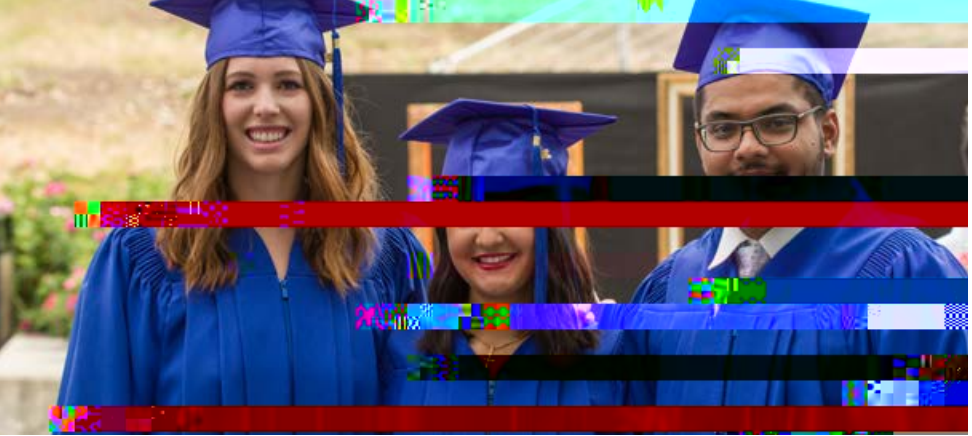
## The Student Experience

Ensure we have an environment in which students learn to learn; are engaged in community; and acquire skills and knowledge that effectively supports them in building their futures.

Develop a strong, college wide service philosophy and culture that puts students at the center of everything we do.

2014-2015

•



Graduation Ceremony Program			

## Supporting People in an Engaged Community

Recognize and celebrate diversity  
within the college community.

### 2022-2023

- Contributed to a more equal, diverse, and inclusive community:
  - » Developed and are implementing new Academic Accommodations for Students with Disabilities and Indigenization policies.
  - » Introduced e-learning tool Ally to provide students with accessible content in their online courses.
  - » Created a project charter for Dimensions 'Inclusive Hiring Practices to Address Systemic Racism in Society'.
  - » Offered 'Difficult Conversations' and 'On Becoming a More Inclusive Educator' workshops.
- Experienced attendance growth in the Indigenous Education Community of Practice and offered 'Pulling Together: Indigenization Guide for Teachers' study group.
- Launched the COVID-19 Employee Mental Well-being Support Plan.
- Released new toolkits to support Workplace Leaders in Human Rights.
- Completed delivery of TEL IN T E WILNEW for an accumulated total of 481.
- Received Human Rights Tribunal support for preferred Indigenous hiring.

### 2021-2022

- Administer five-year Special Program to offer preferential and limited hiring opportunities for Indigenous applicants based upon approval from BC Human Rights Commissioner.
- Implement action items for Dimensions projects.
- Continue to offer Indigenization Education Community of Practice.
- Build capacity among Workplace Leaders by offering a learning series on a variety of EDI topics.
- Continue to work on Indigenization.
- Continue the increased delivery of TTW.

Source: Internal Tracking		#
U		232
U		314
U		438
U		481

- Not achieved due to pandemic

Source: Internal Tracking		
		TOTAL
#	8	8
#	2	10
#	1	11

- On target

% of students who are currently employed or have worked in the field	

Source: Internal Tracking	% of students
	100
	100
	100

- Achieved



## Supporting People in an Engaged Community

Build internationalization  
opportunities for the college.

### 2020-2021

- Maintained close contact with currently enrolled international students both located on Vancouver Island and overseas in order to maintain enrollment numbers despite pandemic.
- Developed new online marketing efforts given restrictions on international travel.
- Maintained international relationships with recruitment agents.
- Continued to increase the diversity of the international student body.
- Increased capacity in Health & Human Services to serve International students.

### 2022-2023

- Developing new markets to mitigate risk.
- Developing new student service framework to be more

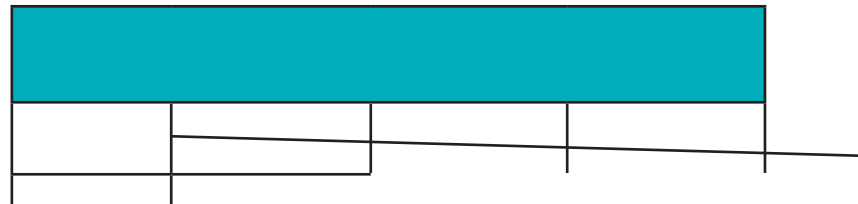






- Effectively delivered classes & services remotely.
- Delivering new micro-credentials in Clean Energy and Efficient Buildings.
- Camosun Innovates recognized for its work in supporting the local Health Authority – vaccine transportation, face masks, the UVEN to re-use safety gear.
- Launched “Camosun Safe Start” as a systems approach to bringing people back on campus.
- Launching a new Education Approvals process and response to the Quality Assurance Audit.

- Continue to explore funding opportunities for augmented reality and other technology opportunities.
- Employing eight students to engage in research projects in Camosun Innovates (through Provincial funding).
- Completing the Witness Blanket Project with the Museum of Human Rights.
- Initiating work on a Diploma in Kinesiology.
- New General Business Degree development underway.



## Sustainability for the Environment & Society

Provide leadership and support on key social, environmental and economic issues impacting the college.

### 2019-2020

- Implemented LED street parking lot lighting upgrade for Inter Campus Road, Parking Lot 2 and exterior stairwells – Interurban.
- Created and launched Clean Energy & Efficient Buildings (CEEB) micro credentialing.
- Implemented boiler replacement at Lansdowne Alan Batey Library & Learning Commons.
- Implemented HVAC upgrade at Huber Hall – Red Lab Interurban.
- Created six new Electric Vehicle Charging Stations at the Student Parking Lot Lansdowne.
- Completed renovation of the Compressor Building at Interurban, including new insulation, heat pump and HVAC.

### 2020-2021

- Continue planning toward a Climate Emergency Declaration for Camosun. Re-engage the college community.
- Continue the Dental Building envelope renewal project that includes improved energy efficiency.
- Continue the Wilna Thomas major renovation project that includes enhanced sustainability scope which focuses on GHG emission reductions.
- Implement LED lighting upgrade at Lansdowne Campus.
- Increase Smart Metering for all buildings. This will help create energy consumption baselines for many buildings, and will aid in measuring successes.
- Development of an Electric Vehicle Maintenance Training. The B.C. Government announced expanded funding of the Electric Vehicle Maintenance Training program. Camosun is one of three additional colleges in B.C. to be able to offer training for automotive technicians to upgrade their skills to work on electric vehicles.

### 2019-2020 Greenhouse Gas Emissions

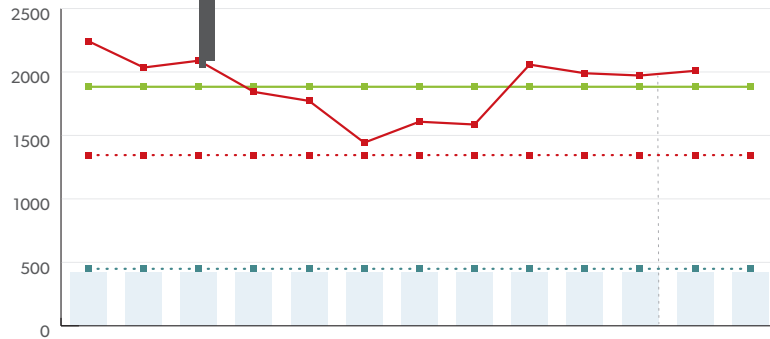
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Greenhouse Gas Emissions (tCO <sub>2</sub> e)	1843	1771	1442	1608	1586	2115	1990	1949	2009

### 2020-2021 Greenhouse Gas Emissions

- Not achieved



### 2020 Ancillary Services Parking Survey



Source: Ancillary Services Parking Survey and counts		
Category	2017	2018
Category 1	38%	47%
Category 2	37%	41%
Category 3	44%	41%
Category 4	45%	45%
Category 5	N/A*	

Source: Sustainability Office, Facilities Services

\*Due to Covid-19 Modal Split Count did not occur. This is planned for October 2021.

Source: Sustainability Office, Facilities Services	
Category 1	31%
Category 2	30%
Category 3	39%

Source: Sustainability Office, Facilities Services

- Achieved

Source: Student Experience Survey			
Category	2017	2018	2019
Category 1	64%	25%	11%
Category 2	55%	28%	17%

Source: Sustainability Office, Facilities Services

