

**BOARD OF GOVERNORS**  
**REGULAR MEETING AGENDA**

MEETING      Monday, November 7, 2022  
TIME:            5:00 pm  
LOCATION:       Paul 216, Lansdowne Campus  
ONLINE         Teams

**BOARD MEMBERS**

Monty Bryant, Chair  
Bijan Ahmadi  
Greg Atkins  
Tanya Clarmont, Vice Chair  
Kyle Jones  
Lindsay Kearns  
Brenda McBain  
Brent Palmer  
Ruth Mojeed Ramirez  
Mike Stubbing  
Lane Trotter, President  
Al van Akker  
Karen Young

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V BOARD COMMITTEE REPORTS

1. Audit Committee [5 min] (Tanya Clarmont)
  - i) Minutes from the June, 2022, meeting attachment 8
  - ii) Report from the November 1, 2022, meeting no attachment
2. Executive Committee [5 min] no attachment

BOARD OF GOVERNORS

Regular Meeting

MOTION

Monday, November 7, 2022

VII NEW BUSINESS

1. Strategic Plan: Approval of Key Priorities and Objectives

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE KEY PRIORITIES AND OBJECTIVES PORTION OF THE DRAFT STRATEGIC PLAN. THE FINAL VERSION, WHICH WILL INCLUDE THE METRICS, WILL BE PRESENTED AT A FUTURE MEETING.



## Board of Governors

SUBMITTED BY: Lane Trotter, President

DATE: November 7, 2022

TOPIC: President's Report October 3 to October 24, 2022

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Note: A verbal report will be provided for events from October 25 through November 7, due to the publishing timeline of the Board meeting package

### 1. Meetings with External Community

On October 5, 2022, the Board of Governors met with the External Community (EMC) to discuss the President's Report for the period of October 3 to October 24, 2022. The meeting was held via Zoom and was attended by the President, the Board of Governors, and representatives from the External Community. The meeting was held in a virtual format due to the current health and safety concerns. The meeting was held in a virtual format due to the current health and safety concerns. The meeting was held in a virtual format due to the current health and safety concerns.



# APPROVED Minutes

REGULAR MEETING

Wednesday, Sept 21, 2022

4:00–6:00 pm

ITEM	PRESENTER
<p>D. ACCEPTANCE OF AGENDA</p> <p>The agenda for <a href="#">Sept 21, 2022</a> was approved by unanimous consent.</p>	Bijan Ahmad
<p>E. MINUTES FOR APPROVAL</p> <p>The minutes for the <a href="#">June 22, 2022</a> special and regular meetings were approved by unanimous consent.</p>	Bijan Ahmad
<p>F. REPORTS</p> <p>1. Education Council Chair</p> <p>Bijan made Council aware that the nomination period for the election for Education Council is currently underway and closes on <del>the 4</del> <a href="#">the 4</a> October. He asked that if anyone knows any faculty or students that are interested to reach out to them and have them nominate. The election period takes place from the 24<sup>th</sup>-26<sup>th</sup> of October. He also noted that <del>we</del> <a href="#">we</a> are short a nonvoting member</p>	



## BOARD OF GOVERNORS

### AUDIT COMMITTEE MINUTES

MEETING Monday, June 6 2022  
TIME 4:00 pm  
LOCATION: Paul 216, Lansdowne Campus  
ONLINE Teams

BOARD MEMBERS  
Tanya Clarmont, Chair  
Mike Stubbing









BOARD OF GOVERNORS  
INAUGURAL MEETING MINUTES

MEETING      Monday, October 3 2022  
TIME:            5:00 pm  
LOCATION:       LACC 321 Interurban Campus  
ONLINE        Teams

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**BOARD MEMBERS**

Monty Bryant, Chair  
Bijan Ahmadi  
Greg Atkins  
Tanya Clarmont, Vice Chair  
Joanne Cumberland  
Lindsay Kearns  
Brenda McBain  
Brent Palmer  
Ruth Mojeed Ramirez  
Mike Stubbing  
Lane Trotter, President  
Al van Akker  
Karen Young

**ADMINISTRATION**

John Boraas, VP Education  
Heather Cummings, VP Student Experience  
Deborah Huelsche, VP Administration & CFO  
Rodney Porter, Exec. Dir., Communications & Marketing  
Jen Stone, Director, Strategic Initiatives  
Geoff Wilmshurst, VP Partnerships

**GUESTS**

Mary Burgess, Director, Learning Services  
Scott Harris, Registrar  
Lori Zehr, Dean, School of Health & Human Services

**REGRETS**

Kyle Jones  
Barbara Severyn, Exec. Dir., Human Resources

**EXECUTIVE ASSISTANT**

Heather Martin

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**I CALL TO ORDER**

Monty Bryant, Chair called the meeting to order at 5:00pm

**II OATH OF OFFICE**

BOARD OF GOVERNORS  
REGULAR MEETING MINUTES  
MEETING Monday,









b. G-1.2 Oath of Office Rescindment

The Oath of Office was rescinded as a policy and added to the Board Conduct By a supporting document.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE RESCINDMENT OF POLICY 'G-2 OATH OF OFFICE' AND LINK IT TO THE BOARD CONDUCT-BY LAW' AS A SUPPORTING DOCUMENT.

CARRIED

- iii) Monty Bryant, Chair, gave a report on the October 3, 2022, meeting. Mrk has begun on 'G-1.3 Board Decision Making'.

Retention was on an upward trajectory, but it was affected by the pandemic. Program enrolments are broken down by domestic and international, and Indigenous students included under domestic. There was a decline in trades and upgrading due to the hot labour market. Access numbers are on the rebound. Course registrations are looked at carefully, as a student in one school may take several courses in other schools. Many take fewer than five courses, so work has been done on mitigation. Domestic full-time (FT) is soft across the whole system.

## VIII ADJOURNMENT

The meeting was adjourned at 6:55 pm.

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 Monty Bryant, Chair

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 Date

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 Heather Martin, Executive Assistant



BRIEFING NOTE  
Board of Governors

SUBMITTED BY: Jen Stone, Director, Strategic Initiatives  
TOPIC: Strategic Plan Approval Part One  
DATE: November 7, 2022

For Information:

For Decision:

For Discussion:

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1. OVERVIEW

The new 2023-2028 College Strategic Plan has reached its final stages of development. We are seeking approval of the



