

## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, February 3, 2020  
**TIME:** 5:00 pm  
**LOCATION:** Paul Building, Room 216, Lansdowne Campus

#### **BOARD MEMBERS:**

Laylee Rohani, Chair  
Bijan Ahmadi  
Sherri Bell, President  
Monty Bryant, Vice Chair  
Tanya Clarmont  
Brenda McBain  
Margie Parikh  
Emily Rogers  
Rob Smythe  
Mike Stubbing  
Al van Akker  
Lindsay JD van Gerven  
Phil Venoit

#### **ADMINISTRATION:**

John Boraas, VP Education  
Heather Cummings, VP Student Experience  
Deborah Huelscher, CFO & Interim VP Administration  
Rodney Porter, Exec. Director, Communications & Marketing  
Barbara Severyn, Exec. Director, Human Resources  
Geoff Wilmshurst, VP Partnerships

**GUEST:** Christiaan Bernard, Director, Camosun  
International

#### **REGRETS:**

As of January 1, 2020, Emily Rogers is the chair of the Board Audit committee, and Mike Stubbing is chair of the Board Finance committee. They automatically became members of the Board Executive committee as chair of a board standing committee.

## **2. President's Report**

Sherri Bell, President, advised a glitch in the system last Friday delayed the CUPE payroll. Everyone was paid on Friday thanks to the excellent work of Deborah Huelscher, Rodney Porter and their teams.

The 'West Shore Hub' is the proposed campus of partners Camosun, UVic and Royal Roads. The business case has been submitted to Government for approval.

Camosun opened on September 16, 1971, so next year is the 50<sup>th</sup> anniversary. The College Executive Team (CET) is taking a high-level look at how to celebrate. We will engage the board, students, and employees to gather ideas and make a plan.

Three years ago, Camosun hosted the S'tenistolw conference, an Indigenous education conference. It took place in huge tent at Lansdowne as well as inside. Last time 400 delegates came from around the world. It will take place at the end of August this year.

The Quality Assurance Process Audit (QAPA) is a Government audit of our review process to ensure we assess our programs for quality. They conducted a review at Camosun three weeks ago. We submitted a document that looked at all the elements of ed,s

#### **IV BOARD COMMITTEE REPORTS**

##### **1. Executive Committee**

Laylee Rohani, Chair, Executive Committee, noted they discussed the proposal for the new Student Fee, and made a recommendation to the board. They received an update on the Film Studio. They provided feedback on the Camosun International Plan for 2020 – 2023, and received an update on student housing. Laylee submitted a recommendation to CABRO for a new board member with legal expertise.

##### **i) Student Fee**

The College Executive Team and CCSS support the fee. We are the only college in BC that did not have a fee. Heather Cummings, VP Student Experience, advised there has been extensive consultation and work with CCSS. It is to raise funds to benefit students in the areas they have requested. The Ministry has been consulted. Heather will notify the board as to the status of apprentices.

##### **MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE PROPOSED STUDENT SERVICES FEE MEMORANDUM OF UNDERSTANDING WITH THE CAMOSUN COLLEGE STUDENT SOCIETY.**

##### **CARRIED**

##### **2. Finance Committee**

- i) The minutes from the October 28, 2019, Finance Committee meeting were included in the agenda package.
- ii) Mike Stubbing, Chair, Finance Committee, gave a report on the January 27, 2020, meeting. The key item was the current state of finances at the college. They looked at the detail up to December 31, 2019, which is the third quarter of the fiscal year. There is a deficit of \$4M, which is higher than the budgeted deficit of \$0.5M (90.5% of the budgeted deficit).

A key success story is diversity, as we have over 80 cultures on campus. We hope to access new Federal funds for student mobility for Canadian students.

Camosun is the pilot institution for the World University Service of Canada (WUSC) for an international project where refugees are first trained at a partner institution in Kenya, then come to Camosun for more training in the hospitality industry. Employers will sponsor them and hire them in local hospitality jobs.

Camosun International is increasing the number to seven of staff certified in Regulated International Student Immigration Advisor (RISIA) as education is often a pathway to immigration.

**ii) Camosun Innovates: 'Canadian Foundation for Innovation'**

Sherri Bell, President, showed a video from the Canadian Foundation for Innovation in which they highlighted Camosun Innovates at Camosun College.

**2. Bargaining Update**

Barb Severyn, Executive Director, Human Resources, provided a written update on bargaining.

**VII ADJOURNMENT**

The meeting was adjourned at 6:26 pm.

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**Laylee Rohani,**